

CHHS Sign Out Procedure for Students

Any student planning to leave school early for an appointment should have his/her parent/guardian contact the school nurse via phone, email or written note prior to the start of the school day. Please state the time the student will be leaving, the reason they need to leave school, and whether or not they will be returning before the end of the school day. Students will be given a pass to leave early. Students should be met by their parents outside the front entrance of the building at the time of dismissal. Parents do not need to enter the building to pick up their child.