

CROTON-HARMON SCHOOL DISTRICT

CROTON-HARMON HIGH SCHOOL
36 OLD POST ROAD SOUTH
CROTON-ON-HUDSON, NEW YORK 10520
TEL: (914) 271-2147 · FAX: (914) 271-6643

Dr. Edward R. Fuhrman, Jr.
Superintendent of Schools

Alan J. Capasso
Principal

Mark R. Maxam
Assistant Principal

January 2, 2018

Dear Members of the Croton-Harmon Community,

The CHOOSE program needs your help!

Since we are now in our 26th year, we are reaching out to our community members to help us in providing meaningful and engaging real-world experiences for our senior students. For those who may be unfamiliar with this program, the CHOOSE program provides an internship opportunity for students to apply their knowledge and skills to create an independent experience in an area of personal interest during their senior year. The program offers seniors an opportunity to extend their thinking beyond the classroom and become actively involved in their community.

Those who generously provide these opportunities for our students off campus are referred to in the program as sponsors. The sponsor's responsibility is to allow the student to learn from observation, questioning and, if possible, some actual activities relating to the workplace. The student will work an average of five hours per internship day. Students will receive class credit for the experience, so sponsors are asked to verify student time logs. **The program begins April 12th, 2018 and ends June 8th.** Final presentations for the students will be during the first three weeks in June and sponsors are always invited to attend.

The major responsibility for the program lies with the school. Students are insured under our insurance policy and are not expecting to be paid. One of the CHOOSE coordinators will be in contact with sponsors during the time of the internship and may have on-site visits.

As leaders of the CHOOSE program, we have witnessed how these rigorous experiences have provided job and internship opportunities for our students throughout college and beyond. This would not be possible without the support of our sponsors. We thank you for your consideration in partnering with us as we continue to offer this rewarding program to our senior students.

Please let us know if you, or someone you know, would be interested in working with one or more of our students!

If you feel that you are able to provide a meaningful and engaging experience for our senior students, then please complete the following form and return to one of the CHOOSE

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coordinators at Croton-Harmon High School. You can mail forms to 36 Old Post Road South, Croton-on-Hudson, New York 10520. Or you can email your form to any of the email addresses listed below and someone will be in contact to follow up with you.

Your Name	
Organization/ Company Name	
Address	
Contact Person	
Phone Number	
Email Address	

Please give us a brief description of the duties and responsibilities you expect of the student and approximate hours per week.

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If we can answer any other questions you may have, please call us at 914-271-1492. We look forward to hearing from you.

Sincerely,
The CHOOSE Coordinators

Susan Ardolino
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