



# CROTON-HARMON SCHOOL DISTRICT

DISTRICT OFFICE  
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**Dr. Deborah O'Connell**  
Superintendent of Schools

**Mr. John Griffiths**  
Assistant Superintendent

**Denise Harrington-Cohen**  
Assistant Superintendent for Business

The Croton-Harmon administrative team continues to navigate through a plan for the opening of schools and return to athletics. At this time we are accepting facility use requests for outdoor facilities only. As part of the approval process, your organization will be required to submit the following documents:

1. Operations plan of how your organization will conform to CDC and DOH recommendations regarding social distancing, hygiene, and PPE.
2. Training plan required for all staff members (user group coaches, teachers, trainers, etc.). It should include all guidelines that individuals using District facilities, including, but not limited to, athletes and parents, must adhere to.
3. Communication document that will be sent to all families participating in the programs.
4. Notification plan to the District, in the event that any individual who was on District property or in District facilities tests positive for COVID-19 within fourteen days of their presence on school grounds.

If you should have any questions or concerns please let me know.

Stay safe, stay healthy.