

CROTON-HARMON SCHOOL DISTRICT
ACCEPTABLE USE POLICY (AUP) for K-6 Students

Rules and Code of Ethics Agreement for Student Network and Internet Users
[Policy 4526-E.2]



I promise that I will follow the Acceptable Use Policy rules in all my work with computers at the Croton-Harmon School District in the same way that I follow the other school and district rules that are in the code of conduct. I understand that whenever I use the district computers or go on the internet for any reason, I agree to allow my teacher, any authorized adult or district staff member to check my work and view what I'm doing on the computer or the internet.

1. I promise I will only use my own login and password. I will not share my computer password or ask to use one belonging to another student or teacher. I will not access anyone else's files, folders or work without permission. If I think my account is used by anyone else, I will tell my teacher.
2. I promise to use the Internet and computers for educational purposes only.
3. I will show the same respect for others on the school computer networks that I do in the classroom or the school hallway.
4. I will not use email, blog, enter any chat rooms or use instant messaging without permission from my teacher.
5. I promise I will only use the computers and Internet after asking my teacher's permission. If I do have permission to use the computers and/or Internet, I promise not to team up with those students who do not have permission to use the Internet.
6. I will only use bookmarked sites unless my teacher or another authorized adult supervises my use of a search engine for approved research.
7. I promise to respect all school hardware and software and never load software or do anything to damage any equipment.
8. If it is appropriate to participate in an online video session or blogging, I will always treat online people with respect and treat them as I would like to be treated.
9. I understand that network files are not private. Teachers and Network administrators may look in my computer files at any time to keep our system safe.
10. I understand that I am responsible for my own actions while using the network or the Internet.

I promise to follow the rules below about copyrighted material or other intellectual property.

1. I promise to give credit for all information located on the Internet. This means I will not copy things from other people's work into my work without properly identifying the source. When I use other people's work or idea for schoolwork, I will give credit to the author or creator by stating the name and where I got the work as required by the school's policy. I will check with my teacher before I use someone else's work for public display.
2. I will not make copies of software found in school. I will not bring software from home to use on school computers.

I promise to follow the online safety rules outlined below.

1. I will never send any personal information about me or anyone else without first checking with my teacher. Personal information includes names, pictures, social security number, addresses, email addresses, home phone numbers or locations of my schools.
2. I will tell my teacher/parent right away if I come across any information that makes me feel uncomfortable.
3. I will never agree to get together with someone I "meet" online.

Note to Parents/Guardians: As part of the district's instructional program, students (and their parents/guardians) and staff may be provided with access to and use of accounts from an outside internet educational resource provider, such as Google, through which access will be provided to that provider's services. The district shall comply with all contractual and other requirements related to the use of such services by its students (and their parents/guardians) and staff, and shall ensure that all such users execute any consent or authorization forms required for such use.

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Section 1: To be signed by student

I promise that I will follow the Acceptable Use Policy rules in all my work with computers at the Croton-Harmon School District or using the district log-in from anywhere in the same way that I follow the other school and district rules that are in the code of conduct. I understand that whenever I use the district computers or go on the internet at school or go on the internet using the district log-in from anywhere, I agree to allow my teacher, any authorized adult or district staff member to check my work and view what I'm doing on the computer or the internet.

Student's Name (please print) _____ Grade _____

Signature _____ Date _____

Section 2: Parent or Guardian: (For users under 18 years of age.)

As the parent or guardian of _____, I have read and reviewed with my child the Croton-Harmon School District Acceptable Use Policy for K-6 students. I understand that my child's use of the District's computers and internet is governed by the District's Acceptable Use Policy for Computer and Internet Access Regulation (Policy 4526-R). I understand that access to the District's computers and internet by my child is limited to educational purposes, and may be suspended or revoked for violation of the Acceptable Use Policy for Computer and Internet Use Regulation. I also recognize it is not possible for the District to restrict access to all controversial material on the network. I will not hold the District responsible for materials accessed on the network at school. Further, I accept responsibility for guiding my child's use of District resources when not in a school setting. I hereby give my permission for the District's Computer and Internet Use for my child.

Name of Parent or Guardian: _____ (Please Print)

Signature of Parent or Guardian: _____ Date: _____

Daytime Phone: _____ Evening Phone: _____

Mobile Phone: _____ E-mail address: _____

Parent's (guardian's) signature: _____ Date: _____

