

## **RELOCATION AND EVACUATION PROCEDURES**

### **Overview:**

In the event of an emergency at the Indian Point Energy Center, the relocation or evacuation of school children may become necessary. Most of the village of Croton on Hudson and most of the Croton-Harmon Union Free School District (including all public schools) lie more than five miles from Indian Point, both are included in the Plume Exposure Emergency Planning Zone (EPZ) around Indian Point. This necessitates planning for relocation or evacuation of all Croton-Harmon schools. Current school district relocation/evacuation plans and procedures will be followed (including daycare centers and nursery schools per the Westchester County Radiological Emergency Plan for the Indian Point Energy Center). This procedure augments the existing district plans regarding a School Reception Center.

The relocation/evacuation decision would be made by the County Executive in consultation with the Superintendent of Schools. Coordination of protective actions for schools, including relocations/evacuation is handled in the County Emergency Operations Center (EOC) by the Westchester County Schools Coordinator. Initial Notification will be made to the Superintendent of Schools followed by calls to the affected schools.

### **School Facilities:**

In the event of a radiological emergency at Indian Point, the following facilities within the School District may be affected and may require evacuation/relocation:

Carrie E. Tompkins Elementary School  
Pierre Van Cortlandt Middle School  
Croton-Harmon High School  
Temple Israel of Northern Westchester  
Croton Community Nursery School  
Holy Name of Mary Montessori  
Happy Tots Day Care  
Asbury Plan and Learn Nursery School  
Children's Space  
Circle School

### **Transportation:**

The buses needed to evacuate the children will be directed by the Westchester County Department of Transportation. The buses needed to relocate the Carrie E. Tompkins Elementary School will be dispatched by the Croton Harmon School District Transportation Department. All other schools and daycare centers would be supported by buses dispatched by the Westchester County Department of Transportation. Notification to send buses to a school will be made by the Transportation Coordinator in the EOC.

Arrival at the Reception Center:

The Conference Room of the WCC Administration Building will be used as the temporary administrative office for the Croton-Harmon School District. School faculty and/or staff are expected to remain with the students at all times. Upon discharging passengers, all Westchester County Department of Transportation buses will exit the campus and, unless otherwise directed by DOT, return to their base garage for further assignment. Croton-Harmon School District buses will remain on-campus (in areas designated by Campus Security, unless otherwise directed) and be available for the further transport (as necessary) of students.

Arriving buses would enter Westchester Community College through the East Grasslands Gate, located on Grasslands Road (Route 100). They will turn right and be directed around to Parking Lot #, convenient to the Student Center, discharge passengers and then proceed around to the designated parking area(s), or depart the campus. Drivers of Croton-Harmon buses are to remain with their buses.

Student Registration

Discharged passengers will walk up to the WCC Student Center. Registration of relocated or evacuated students, faculty and staff will be conducted by Croton-Harmon UFSD authorities in the Lounge of the WCC Student Center. Communications among Croton-Harmon UFSD officials will be via their own Nextel phones.

Building Assignments:

Croton-Harmon High School	WCC Library
Pierre Van Cortlandt Middle School	Academic Arts Building Theater
Carrie E. Tompkins Elementary School	Classroom Building (1 <sup>st</sup> and 2 <sup>nd</sup> floors)*
Temple Israel of Northern Westchester	Student Center Lounge/Cafeteria
All nursery Schools and day care centers	Student Center Lounge/Cafeteria
Additional space, if needed	Science Lounge: Tech 130 lecture hall

The classroom building contains lecture halls C200 (capacity 235) and C100 (capacity 70), plus some sixteen classrooms (capacity 35 or more, each) on the first and second floors. Additionally, rooms C211 and C111, would be available for administrative purposes for the staff and faculty of the Carrie E. Tompkins Elementary School.

Decontamination:

Since it is the intent of the Westchester County Radiological Emergency Plan for the Indian Point Energy Center to evacuate/relocate school children before there is a release of radiation from the Indian Point Energy Center, there would be no need to perform decontamination procedures on the school children. In the unlikely event that children being evacuated might have been exposed to radiation, they would be directed to the WCC Gymnasium General Population Reception Center for monitoring, and, if

necessary, decontamination. The Westchester Community College is located at 75 Grasslands Road, Valhalla, NY.

#### Family Reunification:

Parents arriving at WCC to pick-up students will be directed by Campus Security to designated parking areas near the WCC Student Center (e.g., Parking Lot 8). Parents will be directed to the temporary Croton-Harmon Union Free School District Administrative Office set up in the Lounge of the WCC Student Center. Actual family re-unification will take place in the WCC Student Center Lounge, where parents will be directed to await their children. Children will be properly accounted for, and walked to the WCC Student Center Lounge. Once reunited with parents, parents and child(ren) will be directed to the appropriate parking area (or to the WCC Gymnasium, if necessary).

It will be the responsibility of the administrators of each individual school to establish their own release procedures for students. It is recommended that schools follow existing release procedures that are used on a daily basis. Students who are not picked up by family members in a “reasonable period” of time will be walked to the WCC Gymnasium General Population Reception Center where the Red Cross will be available to house and feed any student who has not been picked up. The Red Cross however, cannot assume custody of school children. Unclaimed children must either remain in the custody of school authorities, or released to the custody of a child Protective Service Officer designated by the Westchester County Department of Social Services at the General Population Reception Center.

#### Traffic Control:

Primary Police patrol and response responsibility for the Village of Croton on Hudson (including all public school buildings of the Croton-Harmon School District) lies with the Croton on Hudson Police Department. The corresponding responsibility for the Town of Cortlandt lies with the New York State Police. That same responsibility for the Town of Greenburgh lies with the Greenburgh Police Department. The Town of Greenburgh Police Department will assist in traffic control on the public roads leading to, and in the vicinity of, the WCC campus. On-campus traffic control is the responsibility of the WCC Campus Security, which may be augmented by Westchester County Police, as needed.

If requested by the local police department(s),