Dear Croton-Harmon Students, Parents, Staff and Community Members:

Welcome to the 2019-2020 school year. As we begin our new school year and as I develop my first message, I would like to start off with a quote that reads, “The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education.” –Martin Luther King, Jr.

As I read this quote I began to reflect on our District tagline:

Challenging all students to be critical & creative thinkers.

As we have come to know, critical thinking is the process of continuously asking questions while acquiring knowledge, developing a plan, evaluating a claim supporting an idea and considering different perspectives. Our teachers and administrators have been busy planning for this school year which I am sure promises to be rich with opportunities to think critically.

The second part of the quote speaks to one's character. Developing character along with being a critical and creative thinker is equally as important. Each day is an opportunity to build character and each day we are given the opportunity to contribute to a culture of respect by being respectful to one another, our community, our environment, and our world.

I encourage our Croton-Harmon School Community to be bold in our critical thinking and always choose to demonstrate kindness. These are the character traits that will lead our students to their future world. I believe in our District Mission and Vision, I believe in the Croton-Harmon School Community, I believe in our staff and faculty that are ready to greet our students on the first day of school and I believe in our community partners that have joined us on this important journey. Let’s get ready for an AWESOME school year.

Yours in “Mission Possible,”

Dr. Deborah O’Connell
Superintendent of Schools
The Croton-Harmon School District

Our Vision of the Future

All Croton-Harmon Schools challenge all students to be critical and creative thinkers able to contribute to the well-being of society.

District Business Office – 271-4713 – 10 Gerstein Street Croton-on-Hudson, NY 10520

Superintendent of Schools: 271-4793
Dr. Deborah O’Connell (Denise Cuomo – Secretary to Superintendent)

Assistant Superintendent: 271-6510
John Griffiths (Jacqueline Meyer – Secretary to Assistant Superintendent)

Assistant Superintendent for Business: 271-4713, ext. 4222
Denise Harrington-Cohen

The Croton-Harmon School District is committed to...

ensuring that our graduates leave us with the skills to succeed in a constantly changing, interconnected global economy. Those skills are:

- Critical thinking and problem solving
- Communication and collaboration
- Flexibility and adaptability
- Creativity and innovation
- Empathy
- Initiative and self-direction

Croton-Harmon School District graduates will develop into effective communicators, researchers and problem-solvers, individuals who are independent learners and assume responsibility for their own learning and behavior.

Board of Education
Sarah Carrier, President
12 Arlington Drive
914-862-4514
sarah.carrier@chufsd.org

Andrea Furey, Vice President
14 Morningside Drive
271-7640
andrea.furey@chufsd.org

Iris Cross-Bugliosi
26 Woodlake Drive
271-8826
iris.bugliosi@chufsd.org

Joshua Moses Diamond
141 Colabaugh Pond Road
914-486-8282
joshua.diamond@chufsd.org

Neal Haber
7 Sunset Drive
271-2886
neal.haber@chufsd.org

Brian Loges
41 Mt Airy Rd East
862-0511
brian.loges@chufsd.org

Betsy Lynam
39 High Street
914-271-0757
elizabeth.lynam@chufsd.org

The Board of Education meets on the first Thursday of each month and holds a work session on the third Thursday, unless otherwise noted on the calendar.

Business/District Office
10 Gerstein Street – 271-4713

Susan Camilliare Purchase Clerk/Accounts Payable, ext. 4208
Susan Cerrato Bookkeeper, ext. 4207
Tracey Borges District Clerk, ext. 4202
Joan Randazzo Personnel, ext. 4206
Risa Ross Payroll Clerk, ext. 4210
Dina Mikulewicz District Treasurer, ext. 4212

Technology Office 271-4713, ext. 4213
Deborah August Director of Technology

Transportation
427 Yorktown Road 271-4675; fax 271-4512

Rochelle O’Marra Supervisor
Linda Diorio Dispatcher
Ellen Schulz Dispatcher
Marlene Galazin Clerical Assistant

Athletics 271-2147, ext. 1209

John Buonamano Director of Athletics, P.E., Health & Wellness
Amy Wichman Secretary for Athletics

Pupil Personnel Office 271-6675
Karen Gatto Director of PPS
Michele Forzaglia Special Education Secretary
Dena Tarantino Special Education Secretary
Dr. Eric Mier School Physician
Keane & Beane, Esqs.

Buildings & Grounds
Carrie E. Tompkins Elementary School
8 Gerstein Street 271-4716

Paul Gibbons Director of School Facilities
Sandra Rasulo Clerical Assistant, ext. 3210
Mickey Krajeski Maintenance
Adam MacNeil Maintenance
Brad Kennedy Grounds

Carrie E. Tompkins Elementary School
8 Gerstein Street 271-5184

Kelly Maloney Principal
Kerri Bianchi Assistant Principal

Pierre Van Cortlandt Middle School
3 Glen Place 271-2191

Michael Plotkin Principal
Lauren Scollins Assistant Principal

Croton-Harmon High School
36 Old Post Road South 271-2147

Laura Dubak Principal
Mark Maxam Assistant Principal
Erica Fiorini Dean of Students

We encourage all parents and community residents to follow the work of the district and Building Planning Councils by reading the PTA/PTSA newsletters and Reflections.

Buildings & Grounds

Keane & Beane, Esqs.

Pupil Personnel Office 271-6675

Transportation

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Croton-Harmon Schools are warm and nurturing places where teachers know their students, and are as invested in their social and emotional growth as they are in their intellectual development. This personalized approach makes the Croton-Harmon School District one of the most successful in a county known for its high quality public schools. The district has been recognized by the state and the nation for its outstanding programs and services. Both the Carrie E. Tompkins Elementary School and the Pierre Van Cortlandt Middle School have been named Schools of Excellence by the U.S. Department of Education. The high school has been named one of Westchester's top high schools and was included in the Newsweek and U.S. News and World Report listing of the top high schools in the nation. In addition, the high school has been recognized for its positive reforms in nationally published books on education.

Located in Westchester County, approximately 33 miles north of New York City, the school district encompasses parts of the towns of Cortlandt and Yorktown and includes the village of Croton-on-Hudson. The district population is approximately 15,000, with more than 1,600 students expected to attend the Croton-Harmon schools this year.

Because of the wide variety of learning approaches and programs, Croton-Harmon students can reach their full potential, develop the habits of mind and social skills necessary to become lifelong learners and be able to contribute positively to society. The district’s tagline is “Think. Create. Reflect. Respect.”
Carrie E. Tompkins Elementary School (CET) – 8 Gerstein Street
A National Blue Ribbon School of Excellence, Carrie E. Tompkins Elementary School (CET) provides a warm, nurturing environment for its students. The school’s motto, CET will REACH for Knowledge, promotes respect, effort, acceptance, cooperation and honesty. Reading/language arts and math are taught in extended blocks to allow students more time to develop their abilities. The Reading Workshop model is used to develop literacy, while the school uses the Eureka math program to meet state math learning standards. In addition, all students study Spanish and participate in physical education, art, music, library and technology. Technology is woven into all content areas, with SMART Boards in all classrooms, and access to desktop and laptop computers and iPads. Coding and engineering experiences occur in the classroom as well as the library. Artists in residence work with students in the visual and performing arts; naturalists visit with reptiles, amphibians, mammals and birds; and scientists share their work. Students also go out into the field, visiting Croton Point Park and Teatown Lake Reservation to observe river tides, landscape and wildlife and learn about things like maple sugaring.

About Our Schools

Principal: Kelly Maloney 271-5184
Assistant Principal: Kerri Bianchi
To Report Absences: 271-2947

Faculty and Staff

Kindergarten
Jennifer Battista
Rebekah Capone
Tara Carlucci
Lisa Vlad
Megan Weiss
Patricia Zamperlin

Grade 1
Denise Baker
Joanna Besana
Joann Chousa
Stefanie Liss
Dafna Stouber

Grade 2
Kelley Birney
Eileen Deacy
Eileen Fallon
Erica Hubbard
Jenna Jacobi
Debbie Liebert

Grade 3
Phyllis Carr
Gina Glynn
Jo-Ann More
Joseph Pascarelli
Ruth Sullivan

Grade 4
Tara Arturi
Annemarie Barone
Craig Campanaro
Jill Shapiro
Ana Maria Strattner

Music
Marlena Horton
Sara O’Brien
Jane Parkhouse
Jazz Zantay

Library
Renoir McManus

Student Services
Kelly Banas
Lauren Carroll
Janet Cook
Nicole Dinis
Lauren Fitzgerald
Lisa Flynn
Lisa Frey
Debra Gagliano
Lauren Gonzales
Deborah Hager
Patricia Lynch
Cori Martineau
Christine Martins
Doreen Navas-Corns
Dorothy Perrone
Nancy Rimoli
Josephine Rinaldi
Eileen Stark
Jessica Valentino
Kaitlin Walter
Robin Woolley

World Languages
Lisa Percoco

Welcome Center
Laura Sherry

Office Staff
Lisa Fitzgerald
Jean Flandreau

Custodial Staff
Brian Rizzo
Mike Hanney
Mike Heffernan
Robert Lazevnick
Frank Scaramellino

Carrie E. Tompkins School Arrival and Dismissal Times and Procedures
School will begin at 8:00 a.m. and end at 2:25 p.m., with the first buses departing school at 2:35 p.m.

- All doors will be locked after morning arrival (8:10 a.m.) and remain locked all day.
- All late students must sign in at the Nurse’s Office and obtain a late pass before continuing to class.
- Visitors must enter through the front doors. A video intercom will be used to allow visitors access to the building.
- Students who are dropped off must be dropped off at the back of the building between 8:00-8:10 a.m. After 8:10 a.m., all students arriving must be dropped off at the front of the building.
- Students who are picked up at the end of the day will need to be signed out in the library.

Student pickup is from 2:25-2:40 p.m.
About Our Schools

Pierre Van Cortlandt Middle School (PVC) – 3 Glen Place

Pierre Van Cortlandt Middle School (PVC) serves students in grades five through eight in a supportive, caring, family-like atmosphere. It is structured to meet the developmental needs of students at different grade levels. In fifth and sixth grades, classes are taught by teams of teachers: including math, science and the humanities. In seventh and eighth grades, students are taught by a team of teachers specializing in math, science, English, social studies and special education. In addition, students take Chinese, Spanish or French beginning in fifth grade and have access to the school’s Innovation and Design Lab where they can explore engineering principles. Eighth-graders take Living Environment, a high school level science course, and may take Algebra 1, which can lead to high school credit. Students also participate in art, general music, physical education, home and career skills, media and communications and health and may participate in chorus, band and strings.

An advisory program supports the social and emotional wellness of students, and a research-based bullying prevention program helps to maintain a welcoming environment for all.

Faculty and Staff

English
Christina Carmosino
Maryann Zabbia
Matthew Zinman

World Languages
Maria Ault
Sally Barnes
Charlene Sirlin
Qi Song
Marie Sullivan

Grade 5
Eve Barkan
Erica Camilo
Lauren Doherty
Dawn Giordano
Alison Romm

Grade 6
Emma Akhondzadeh
Katherine Ernau
Ian Gallagher
Kira Herbert
Christina Pegna
Jennifer Rescigno

Innovation & Design Lab
Catherine Brennan

Health Education
Jessica Butts

Mathematics
Tracey Finan
Phil Ranieri
Eric Schmidt

Physics Education
Kevin Brunelle
Martin McDonald

Special Education
Marisa Gendron
Noelle Gerhardt
Linda Jamison
Daniel Large
Suzanne Lewis
Cori Martineau
Travis Moll
Nancy Saladino

Science
Amanda Birdsall
Dara Diamond
Noah Gallagher

Social Studies
Brett Bowden
Joseph Streany, Jr.
Sarah Wellman

Arts
Wendy Armstrong
Lisa Dwyer
Jocelyn Fontana
Michael Katzman
Johanna Mustacchi
Sara O’Brien
Chase Stevens
Jazz Zantay

Library/Media Center
Linda Fuerst

Student Services
Carrie Beja
Rachel Bonilla
Sarah Campbell
Nicole Dinis
Dr. Glenn Klugherz
Cori Martineau
Kayla Morales
Laurie Payne
Eileen Stark

Office Staff
Carol Ann Lakovits-Pucci
Sarah McGarty

Custodial Staff
Karen Cloutier
Robert Greco
Les Laurence
Mark Nikitopoulos
TBD

Welcome Center
Janice Swerdloff
Croton-Harmon High School is ranked 322 out of approximately 23,000 high schools nationally and 35th in New York State, according to U.S. News & World Report rankings for 2019. With approximately 500 students, the high school offers a nurturing environment that seeks to meet the needs of all students in heterogeneous classes. Students have access to a wide variety of classes including 19 Advanced Placement classes, three world languages, engineering, environmental science, studio art, electronic music and video production. Foreign exchange programs are available for students studying French, Spanish or Chinese. Technology is integrated into all classes and the library features a 30-foot wraparound interactive electronic wall designed to facilitate collaboration. Students interested in career and technical training may spend part of their day at the Putnam | Northern Westchester BOCES’ Tech Center in Yorktown. Students also have the option of taking online courses not offered at Croton-Harmon High School through Virtual High School. The high school’s science research program allows students to work with a researcher or scientist who acts as a mentor and to carry out long-term research projects, while a similar program supports students who wish to conduct research in the humanities. Seniors also may participate in a 10-week, interest-driven internship. In addition, the school offers over 30 student clubs and organizations and a full array of junior varsity and varsity athletic teams.

The high school daily schedule is a modified block. This means that on some days, all eight periods meet, and on other days, four periods meet, each for a double period. Student/Faculty Congress and the Croton-Harmon Advisory Program are incorporated into the schedule.
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<td>LABOR DAY - SCHOOLS CLOSED</td>
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| 8       | 9       | 10       | 11       | 12       | 13      | 14       |
|         | Modified Fall Sports Begin |         |           |          |         | ACTs Given (not at CHHS) |
|         | CHHS Fall Drama Auditions, 7:00 p.m. |         |           |          |         |          |
|         | Booster Club Meeting, CHHS, 7:30 p.m. |         |           |          |         |          |

| 15      | 16      | 17       | 18       | 19       | 20      | 21       |
|         | CET Back-to-School Night (Grades 3 & 4), 6:30 p.m. |         |           |          |         |          |
|         | CHHS Principal's Coffee, 9:00 a.m. |         |           |          |         |          |
|         | CET Back-to-School Night (Grades 1 & 2), 6:30 p.m. |         |           |          |         |          |

|         |         | First Day of School | Board of Education Meeting, CHHS Community Room, 7:30 p.m. |         |         |          |
|         |         | PVC “Coffee Talk”, 8:15 - 9:00 a.m. | | | | |

| 19      | 28      | 29       | 30       |
| Varsity/Junior Varsity Fall Sports Begin | Superintendent’s Conference Day | CHHS Senior Class Portraits | CHHS Senior Class Portraits |

| 27      |         |           |           |
| Superintendent’s Conference Day | CHHS Senior Class Portraits | | | |

**September 2019**
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<tr>
<td>PVC Back-To-School Night (Grades 7 &amp; 8), 6:15 p.m.</td>
<td>CET Back-to-School Night (Kindergarten), 6:30 p.m.</td>
<td>CHHS Back-to-School Night, 6:30 p.m.</td>
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<td>Rosh Hashanah - SCHOOLS CLOSED</td>
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**Notes:**

- August 2023:
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- October 2023:
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**Calendar Grid:**

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**Website:**

[www.chufsd.org](http://www.chufsd.org)
# October 2019

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- **Rosh Hashanah - SCHOOLS CLOSED**
- **Columbus Day - SCHOOLS CLOSED**

**1**
- CHHS Q1 Interim Reports Published
- PVC "Coffee Talk", 9:00 a.m.

**2**
- CHHS Senior Portrait Retakes
- CHHS Building Planning Council Meeting, 3:15 p.m.
- PVC Building Planning Council Meeting, 3:15 p.m.
- Board of Education Meeting, CHHS Community Room, 7:30 p.m.

**3**
- Yom Kippur - SCHOOLS CLOSED
- CHHS Senior Portrait Retakes
- Emergency Management Plan Drill, 15-Minute Early Dismissal

**4**
- CHHS PTSA Meeting, 7:30 p.m.
- SATs (Given at CHHS)

**5**
- PSAT/NMSQT (CHHS Grade 11 only)
- PVC School Picture Day
- CET Building Planning Council Meeting, 2:45 p.m.

**6**
- CHHS Principal's Coffee, 9:00 a.m.

**7**
- CHHS PTSA Meeting, 7:30 p.m.

**8**
- CHHS SFC Retreat Board of Education Work Session, 7:30 p.m.

**9**
- CHHS SFC Retreat

**10**
- CET Picture Day

**11**

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<td>CHHS Financial Aid Night, 7:00 p.m.</td>
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**Notes:**

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- 27 28 29 30 31
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# November 2019

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**CHHS Underclassmen & Faculty Portraits**

- **Superintendent's Conference Day** - **SCHOOLS CLOSED** for Students
- CET Parent/Teacher Conferences
- PVC Parent/Teacher Conferences
- CHHS Parent/Teacher Conferences

**Veteran's Day - SCHOOLS CLOSED**

- CHHS Underclassmen & Faculty Photo Retakes
- Varsity/Junior Varsity Winter Sports Begin
- CET Parent/Teacher Evening Conferences, 5:00 - 8:00 p.m.
- CHHS Parent/Teacher Evening Conferences, 5:00 - 8:00 p.m.

**SATs Given**

(Not at CHHS)

- CET Building Planning Council Meeting, 2:45 p.m.
- CHHS Building Planning Council Meeting, 3:15 p.m.
- PVC Building Planning Council Meeting, 3:15 p.m.
- Board of Education Meeting, CHHS Community Room, 7:30 p.m.
- CHHS Q1 Ends
- CHHS PTSA Meeting, 8:30 a.m.
<table>
<thead>
<tr>
<th>Date</th>
<th>Events</th>
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</table>
| 17   | CHHS Q1 Report Cards Published  
Perfect Placement - College Sports Recruiting Workshop  
Booster Club Meeting, CHHS, 7:30 p.m. |
| 18   | CHHS Principal's Coffee, 9:00 a.m.  
CHHS Underclassmen & Faculty Photo Retakes  
CHHS Parent/Teacher Evening Conferences, 5:00 - 8:00 p.m. |
| 19   | CHHS College Symposium, 7:00 p.m.  
PVC Picture Retakes  
Board of Education Work Session, 7:30 p.m. |
| 20   | CHHS Musical  
7:00 p.m. |
| 21   | CHHS Musical  
7:00 p.m. |
| 22   | CHHS Musical  
7:00 p.m. |
| 23   | PVC Picture Retakes  
Board of Education Work Session, 7:30 p.m. |
| 24   | CHHS Musical 1:00 p.m. |
| 25   | Hall of Distinguished Graduates Induction Ceremony |
| 26   | CET School Picture Retakes  
PVC - End of 1st Marking Period Half Day for Students and Staff |
| 27   | PVC - End of 1st Marking Period Half Day for Students and Staff |
| 28   | CHHS Musical  
7:00 p.m. |
| 29   | CHHS Musical  
7:00 p.m. |
| 30   | Thanksgiving Recess - SCHOOLS CLOSED |

Notes:

Perfect Placement - College Sports Recruiting Workshop  
Booster Club Meeting, CHHS, 7:30 p.m.

CET School Picture Retakes  
PVC - End of 1st Marking Period Half Day for Students and Staff
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<th>Sunday</th>
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<td>Modified Winter Sports Begin</td>
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<td>CHHS Building Planning Council Meeting, 3:15 p.m.</td>
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<tr>
<td>Booster Club Meeting, CHHS, 7:30 p.m.</td>
<td>PVC &quot;Coffee Talk&quot;, 9:00 a.m.</td>
<td>CHHS Winter Concert, 7:00 p.m.</td>
<td>Superintendent’s Conference Day (Professional Development) Half Day p.m. for Students CHHS and PVC dismissal at 11:00 a.m. CET dismissal at 11:45 a.m. CHHS Winter Concert, 7:00 p.m. (Snow date)</td>
<td>CHHS PTSA Meeting, 8:30 a.m. CET Building Planning Council Meeting, 2:45 p.m.</td>
<td>CHHS Q2 Interims Published CET Winter Concert, Parent Performance, 8:45 a.m.</td>
<td>ACTs Given (Not at CHHS)</td>
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<td>Board of Education Work Session, 7:30 p.m.</td>
<td>CHHS Principal's Coffee, 9:00 a.m. PVC Winter Concert, 7:00 p.m.</td>
<td>PVC Winter Concert, 7:00 p.m. (Snow date)</td>
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**Holiday Recess – Schools Closed**

**Notes:**
# January 2020

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<td>Holiday Recess - SCHOOLS CLOSED</td>
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- **January 5**: CHHS Parent Night (Grades 9 & 10), 7:00 p.m.
- **January 6**: CET Building Planning Council Meeting, 2:45 p.m.
- **January 7**: CHHS Building Planning Council Meeting, 3:15 p.m.
- **January 8**: PVC Building Planning Council Meeting, 3:15 p.m.
- **January 9**: CHHS PTSA Meeting, 8:30 a.m.
- **January 10**: Board of Education Work Session, 7:30 p.m.
- **January 11**: CHHS Q2 Ends
- **January 12**: CHHS Parent Night (Grades 9 & 10), 7:00 p.m.
- **January 13**: (Snow date)
- **January 14**: Booster Club Meeting, CHHS, 7:30 p.m.
- **January 15**: Board of Education Meeting, CHHS Community Room, 7:30 p.m.
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<tr>
<th>19</th>
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<tbody>
<tr>
<td>Martin Luther King, Jr. Day - SCHOOLS CLOSED</td>
<td>CHHS Principal's Coffee, 9:00 a.m.</td>
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<td>Hoops for Heroes Basketball Fundraiser</td>
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<tr>
<td>CHHS Q2 Report Cards Published</td>
<td>Superintendent's Conference Day (Professional Development)</td>
<td>Half Day p.m. for Students</td>
<td>CHHS and PVC dismissal at 11:00 a.m.</td>
<td>CET dismissal at 11:45 a.m.</td>
<td>CET Report Cards</td>
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**Notes:**

- CHHS Q2 Report Cards Published
- Martin Luther King, Jr. Day - SCHOOLS CLOSED
- CHHS Principal's Coffee, 9:00 a.m.
- Superintendent's Conference Day (Professional Development)
- Half Day p.m. for Students:
  - CHHS and PVC dismissal at 11:00 a.m.
  - CET dismissal at 11:45 a.m.
- Hoops for Heroes Basketball Fundraiser

**NYS Regents Exams**
February 2020

**CHHS Shakespeare Performance, 1:00 p.m.**

- **February 2020**
- **CHHS Shakespeare Performance, 1:00 p.m.**
- **Winter Concert**
- **CET Kindergarten Registration by Appointment, 8:30 a.m. - 12:00 p.m.**
- **Booster Club Meeting, CHHS, 7:30 p.m.**
- **PVC “Coffee Talk”, 9:00 a.m.**
- **CHHS Incoming Freshman Parent Orientation, 7:00 p.m.**
- **CET Building Planning Council Meeting, 2:45 p.m.**
- **CHHS Building Planning Council Meeting, 3:15 p.m.**
- **PVC Building Planning Council Meeting, 3:15 p.m.**
- **Board of Education Meeting, CHHS Community Room, 7:30 p.m.**
- **CET Kindergarten Registration by Appointment, 8:30 a.m. - 12:00 p.m.**
- **CHHS PTSA Meeting, 7:30 p.m.**
- **CET Kindergarten Registration by Appointment, 12:30 - 3:15 p.m.**
- **CHHS Shakespeare Performance, 7:00 p.m.**

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WINTER RECESS – SCHOOLS CLOSED

CHHS Principal's Coffee, 9:00 a.m.

Board of Education Budget Work Session, 7:30 p.m.

Sesión- Presupuesto, Junta de Educación, 7:30 p.m.

CHHS Q3 Interims Published
## March 2020

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<td>Varsity/Junior Varsity Spring Sports Begin Booster Club Meeting, CHHS, 7:30 p.m.</td>
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<td>Sat's Given (Not at CHHS) Board of Education Budget Workshop, CHHS Community Room, 7:45 a.m. - 12:00 p.m.</td>
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<td>Junta de Educación - Taller del Presupuesto, Salón Comunitario de CHHS, 7:45 a.m. - 12:00 p.m.</td>
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<td>CHHS PTSA Meeting, 8:30 a.m. Board of Education Work Session, 7:30 p.m.</td>
<td>PVC Spring Musical, 7:30 p.m. (at CHHS)</td>
<td>PVC Spring Musical, 7:30 p.m. (at CHHS)</td>
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<td>CHHS Principal's Coffee, 9:00 a.m.</td>
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<td>CET Parent/Teacher Conferences-Early Dismissal 10:45 am</td>
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<td>CHHS Junior Prom</td>
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Notes:
- NYS English Language Arts (ELA) Assessment *paper-based*, Grades 3-8
- NYS English Language Arts Assessment *computer-based*, Grades 3-8
- CHHS Junior Prom

Calendars:
- February
- April
April 2020

**SUNDAY** | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY**
--- | --- | --- | --- | --- | --- | ---

1

Districtwide Choral Festival
CHHS Auditorium
7:00 p.m.

NYS English Language Arts Assessment
paper-based, Grades 3-8
Make-Up Test

2

CET Building Planning Council Meeting,
2:45 p.m.

CHHS Building Planning Council Meeting, 3:15 p.m.

PVC Building Planning Council Meeting, 3:15 p.m.

Board of Education Meeting,
CHHS Community Room,
7:30 p.m.

CHHS Q3 Report Cards Published

3

4

ACTs Given
(Not at CHHS)

5

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SPRING RECESS – SCHOOLS CLOSED

12

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SPRING RECESS – SCHOOLS CLOSED

CHHS NHS Induction Ceremony, 7:00 p.m.

CHHS PTSA Meeting, 8:30 a.m.
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<tr>
<th>Date</th>
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| 19   | Board of Education Petitions Due by 5:00 p.m.  
Booster Club Meeting, 7:30 p.m. |
| 20   | Board of Education  
Work Session and Special Meeting: BOCES Budget Vote, 7:30 p.m. |
| 21   | CHHS Principal’s Coffee, 9:00 a.m. |
| 22   | NYS Mathematics Assessment Grades 3-8 paper-based |
| 23   | CHHS Spring Concert, 7:00 p.m. |
| 24   | NYS Mathematics Assessment Grades 3-8 computer-based Make-Up Test  
NYS Mathematics Assessment Grades 3-8 paper-based Make-Up Test |
| 25   | Croton Relays |
| 26   | NYS Mathematics Assessment Grades 3-8 computer-based  
PVC “Coffee Talk”, 9:00 a.m.  
NYS Mathematics Assessment Grades 3-8 paper-based Make-Up Test  
NYS Mathematics Assessment Grades 3-8 computer-based Make-Up Test |
| 27   |   |
| 28   |   |
| 29   | CHHS Spring Concert, 7:00 p.m. |
| 30   |   |

**NOTE:** NYS English as a Second Language Speaking Exam to be Given Between April 13 through May 15
May 2020

**SUNDAY** | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** | **SATURDAY**
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**AP Exams**

**SATs Given at CHHS**

**CHHS Sophomore Class Trip**
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<td>Budget Vote/ School Board Member Election, 6:00 a.m. - 9:00 p.m. Elecciones Presupuesto - Miembros de la Junta Escolar, 6:00 a.m. - 9:00 p.m. Districtwide Art Show Reception, 6:30 p.m. Board of Education Tenure Celebration, 7:00 p.m.</td>
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**Notes:**

**Districtwide Art Show** – 9 a.m. - 3 p.m.

**CHHS Principal’s Coffee**
9:00 a.m.

**CHHS Science Research Symposium**
7:00 p.m.

**PVC Spring Concert**
(Band/Chorus), 7:00 p.m.
(at PVC)

**NOTE:**

NYS Science Performance Test Grade 4 (Make-Ups Must be Given Within the Testing Window)

**NYS English as a Second Language Listening, Reading and Writing Exam** to be Given Between May 4 through May 15
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<tr>
<th>SUNDAY</th>
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<td>NYS Science Written Test Grade 4</td>
<td>NYS Regents Exams in US History &amp; Gov’t (new framework) Districtwide Orchestra Concert, 7:00 p.m. (at CHHS)</td>
<td>CHHS Tap Awards Ceremony, 8:30 a.m. Incoming Kindergarten Parent Orientation, 7:00 p.m.</td>
<td>CET Building Planning Council Meeting, 2:45 p.m. Board of Education Meeting, CHHS Community Room, 7:30 p.m.</td>
<td>CHHS Senior Class Luncheon Tiger Friday/Varsity Sports Awards CHHS Awards Assembly, 8:30 a.m.</td>
<td>SATs Given (Not at CHHS)</td>
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<td>Booster Club Meeting, CHHS, 7:30 p.m.</td>
<td>CET Spring Concert Parent Performance 7:00 p.m.</td>
<td>CHHS PTSA Meeting, 8:30 a.m.</td>
<td>CHHS Last Day of Classes (End of 4th Qtr.) CHHS Senior Prom</td>
<td>ACTs Given (Not at CHHS)</td>
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<td>CET Incoming Kindergarten Screening, by Appointment</td>
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<td>Board of Education Work Session, 7:30 p.m.</td>
<td>NYS Regents Exams</td>
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<td>CHHS Local Final Exams</td>
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**June 2020**
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<tr>
<th>Date</th>
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| 21   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Senior Awards Ceremony, 7:00 p.m.  |
| 22   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |
| 23   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |
| 24   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |
| 25   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |
| 26   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |
| 27   | PVC Graduation Rehearsal, 8:15 a.m.  
       | CET Moving Up Ceremony, 9:30 a.m.  
       | CHHS Graduation Rehearsal, 11:00 a.m.  
       | PVC Dismissal, 11:00 a.m.  
       | CET Dismissal, 11:45 a.m.  
       | CHHS Graduation, 6:00 p.m.  |

**Notes:**

- CHHS Local Final Exams
- NYS Regents Exams

**May**

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**July 2020**
August 2020
General Information

Notice of the Right of Parents and Legal Guardians to Receive Annual Professional Performance Review Final Quality Ratings Pursuant to Education Law

New York State Education Law prohibits the disclosure of Annual Professional Performance Reviews of individual teachers and principals under the Freedom of Information Law (Article 6 of the Public Officers Law).

While this information is not subject to disclosure to the general public, parents and legal guardians of students in the District have rights, upon request, to review and receive the final quality rating (i.e., Highly Effective, Effective, Developing or Ineffective) of individual teachers and principals to whom their children have been assigned for the current school year. Parents and legal guardians may review and receive this information in forms such as by mail, by telephone or in person.

The District has a legal obligation to make reasonable efforts to verify that any such request is a bona fide request made by a parent or guardian entitled to review and receive such data.

The District’s APPR is found on the Curriculum and Instruction website. Should you wish to request teacher or principal information with regard to APPR ratings, please contact the Assistant Superintendent at 914-271-6510.

Objections to Release of Directory Information Designations (Policy 5500-E-2)

The school district has designated certain categories of student information as “directory information.” Directory information includes a student’s name, address, telephone number, date of birth, major course of study, participation in school activities or sports, weight and height if a member of an athletic team, dates of attendance, grade level, degrees and awards received, most recent school attended, photograph, email address and enrollment status. If parents wish to have this information deleted from the directory, they should make this request by contacting the building principal by October 1, 2019.

All Families MUST Establish Residency

By law, the Croton-Harmon School District is obligated to ensure that all students are legal residents of Croton-Harmon. For more information about residency, please call the Assistant Superintendent for Business at 914-271-4713, ext. 4211.

School District Home Page: www.croton-harmonschools.org

School Closings

Delayed openings or the closing of schools due to inclement weather or other emergencies will be broadcast over stations Cumulus Broadcasting (92.7, 94.3, 97.3, 97.7, 96.9 and 101.5) WHUD (100.7 FM) and WLNA (1420 AM). You can also view school closings on Channel 12, FIOS1, WABC-TV, FOX 5/ WNYW, WNBC-TV and WRNN-TV.

For residents who sign up for K12 Alerts Messaging, you will receive a telephone call, an email and a text message regarding delays or closings of school. Information about school closings and delays is also posted on the district website, www.chufsd.org and Twitter.

When schools are closed in Croton due to inclement weather, no district students will be transported to private, parochial or BOCES schools. However, in the event of a delayed opening, all district buses will start their pickups accordingly. Transportation will be provided should there be an emergency dismissal for any reason. Students will not be dismissed without attention to their safety getting home. It is essential that parents or guardians provide the district with the name and telephone number of a person who can receive the student in the event the parent is not home. This information should be updated each year in the Annual Health Information Update sent to parents as well as in the K12 Alerts Student Portal.

Residents may call 271-0130 for a taped message with relevant school closing/delayed opening information for the day in question.

When Croton-Harmon Schools have an early dismissal due to inclement weather, Childrenspace at CET and PVC will remain open until 4 p.m. The CET YMCA after school program will be cancelled.

If no snow days are used, school will be CLOSED on the following days: 5/26, 5/21 and 4/14.

If one snow day is used, school will be CLOSED on 5/26 and 5/21.

If two snow days are used, school will be CLOSED on 5/26.

If six emergency days are used, and if additional emergency days are needed, school will be IN SESSION on 4/13, 5/22 and 4/6.
General Information

You may reach any faculty member through e-mail by typing the first name followed by “.” and then the last name followed by @chufsd.org (e.g.: john.smith@chufsd.org).

School Schedules:

Carrie E. Tompkins Elementary School – 8 Gerstein Street
Grade K-4: 8:00 a.m. – 2:25 p.m.    First school buses depart at 2:35 p.m.

Pierre Van Cortlandt Middle School – 3 Glen Place
First Bell: 7:55 a.m.    Late Bell: 8:00 a.m.    School Ends: 2:50 p.m.

Croton-Harmon High School – 36 Old Post Road South
Warning Bell: 7:50 a.m.    Late Bell: 7:55 a.m.    Classes End: 2:24 p.m.
Helping Period 2:24 - 3:00 p.m.

Croton-Harmon Education Foundation (CHEF)
The Croton-Harmon Education Foundation (CHEF) was created to raise and administer funds to encourage innovation in education. The foundation is always interested in having additional members of the community help with its efforts. For additional information, contact them at the following address or email:

Croton-Harmon Education Foundation
P.O. Box 172
Croton-on-Hudson, NY 10520
www.crotonfoundation.org

Indian Point Radiological Emergency Plan
In the event of an emergency at the Indian Point Energy Center (IPEC), the relocation of schoolchildren may become necessary. To access the Indian Point Protective Action Procedure, please go to www.chufsd.org and click on District, then School Closings/Emergency Information to access the Indian Point Relocation/Evacuation Procedures.

Building Planning Councils:
Each Building Planning Council is dedicated to increasing the participation of staff, parents and the community in all educational decision-making.

District PTA Leadership Information:

Carrie E. Tompkins Elementary School – PTA
CETPTA@gmail.com

Pierre Van Cortlandt Middle School – PTA
President: Corinna Tang-Saporito, corinna.tang@gmail.com
Vice President: Katie Gesue, katiegesue@mac.com

Croton-Harmon High School – PTSA
chptsinfo@gmail.com

Croton-Harmon – SEPTA (Special Education PTA)
Co-President: Melissa Freebern, chsepta@gmail.com
Co-President: AnnMarie Sasso, chsepta@gmail.com

If you have questions about your child's school program, please follow the protocol illustrated below. If your question is not fully answered or given the consideration you feel it deserves, you may contact the superintendent of schools at 914-271-4793.
General Information

Registration
Registration of new students entering the Croton-Harmon Schools is by appointment from 9 a.m. to 3 p.m. Students who enter the district during the school year may register upon request. Parents should make an appointment by calling the appropriate school. A parent or guardian should accompany the new student and bring the child’s most recent report card, an immunization record and proof of residence, which includes a deed or lease and a current utility bill. New York State requires that all students be immunized per New York Public Health law. Students will be excluded from school until proof of these immunizations is provided.

Kindergarten registration takes place in the spring of the previous school year. Children who are 5, or will be 5 by December 1 of the school year, are eligible to enter kindergarten in September.

Residents may call 271-0130 for a taped message with relevant school closing/delayed opening information for the day in question.

Transportation
Resident pupils, ages 5 to 21, who attend public or private schools in Croton-Harmon are entitled to bus transportation according to the distance from home to school as measured by the shortest route. Transportation is provided for the following distances:

- Grades K-4: three-tenths of a mile or more from school
- Grades 5-12: nine-tenths of a mile or more from school

Bus stop times are approximate times only. Parents are advised that school buses may arrive five minutes early. Students are encouraged to wait at the bus stop until 10 minutes after the scheduled time. It is the parents’ responsibility to get students to and from bus stops safely. If a student misses the bus, it is the parents’ responsibility to get him or her to school.

Students are not permitted to change buses, nor are non-riders permitted to accompany riders. Exceptions to this practice may be considered by the appropriate building principal and the transportation supervisor upon written request by the student’s parent or guardian. Transportation routes and schedules are subject to change; faculty, students and parents will be notified. A student’s good behavior on school buses is essential to assure safety in transporting all students.

Transportation is also provided for district resident pupils who attend nonpublic schools outside the district up to 15 miles away as measured from home to the school or from a central pickup point in eligible cases. Parents desiring such transportation must apply in writing to the superintendent of schools no later than April 1 preceding the school year for which transportation is being requested. For new families moving into the District after April 1, a request must be made within 30 days after establishing residency in the District.

Parents with questions about transportation should call the transportation supervisor at 271-4675. Problems regarding student conduct on buses should be referred to the building principal or transportation supervisor.

Special Education and Section 504
Every school district is required to form a Committee on Special Education (CSE) and a Committee on Preschool Special Education (CPSE). The committees are responsible for evaluating information presented concerning a child and determining eligibility for special education programs and/or services.

If you think that your child has an educational disability and may need special education services and/or programs, please contact the Director of Pupil Personnel Services at 271-6675 or your child’s building principal.

If you think your preschool child has an educational disability and may need special education services and/or programs, please call the Director of Pupil Personnel Services at 271-6675.

If you think your child has a mental or physical impairment that substantially limits a major life activity, and may require a 504 plan to provide special accommodations, services or programs, please call the Director of Pupil Personnel Services at 271-6675 or your child’s principal.

Notification to Parents: Parents Right to Know
Dear Parents/Guardians,
As per the Title 1 legislation, labeled Every Student Succeeds Act, you may request information regarding the professional qualifications of your child’s classroom teacher(s) and paraprofessional staff. You may request the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
- Whether the child is provided services by paraprofessionals and, if so, their qualifications. If you would like further information, feel free to contact your building principal.
General Information

This non-discrimination and equal opportunity policy, and all other policies related to equal opportunity and non-harassment for students and staff, are based on the District's commitment to a Culture of Respect – one in which empathy, diversity, and respect for all is valued and practiced. All members of the school community are urged to embrace this commitment, and the District shall take all appropriate actions to realize this commitment.

Non-Discrimination Statement
The Croton-Harmon Union Free School District shall not discriminate in its programs and activities against or in favor of any individuals, including, but not limited to, students, employees, or applicants on the basis of legally protected classes, such as, but not limited to: race, color, national origin, creed, religion, marital status, sex, age, sexual orientation, genetic information, gender identity, gender expression, predisposing genetic characteristics, physical or mental disability, weight, use of a guide dog, hearing dog, or service animal as appropriate, pregnancy and related medical condition, cancer-related condition, military work or status, disabled or Vietnam-era veteran status, domestic violence victim status, or any other basis protected under law. This policy of nondiscrimination includes access by students to educational programs; counseling services for students; course offerings and student activities; recruitment, appointment and promotion of employees; and employment pay and benefits, and it is required by Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, as attended and then promulgated thereunder, not to discriminate in such a manner. This policy also provides equal access to the Boy Scouts and other designated youth groups.

An Equal Opportunity Employer
Any citizen, student or employee who feels that she/he or her/his rights under Title VI, VII, IX/EEO, Section 504/American with Disabilities Act (ADA) or the Boy Scouts of America Equal Access Act have been violated by the Croton-Harmon Union Free School District or its officials should direct all complaints to John Griffiths, Assistant Superintendent, 10 Gerstein Street, Croton-on-Hudson, NY 10520, john.griffiths@chufsd.org, (914)271-6510. Complaints can also be filed directly with: US Department of Education Office of Civil Rights, New York Office, 32 Old Slip, 26th Floor, New York, NY 10005-2500, (646)428-3800 (telephone), (646)428-3843 (fax), Email: OCR.New.York@ed.gov. For more information, see Board of Education Policy 0100.

Absences
When a student returns to school after an absence, he/she must bring a note to school stating the reason for the absence. If no note is received, the student and school record will register an unexcused absence.

Excused Absences:

- Sickness
- Sickness or death in the family
- Impassable roads or severe weather
- School-supervised curricular projects
- Religious observance
- Required to be in court
- Quarantine
- Remedial health treatment

The school district has an attendance policy. Please refer to individual school buildings for specific rules and regulations.

Pupil Personnel Services
Pupil Personnel Services (PPS) provides assistance to families and support to staff and administrators. The Committee on Special Education, the Committee on Preschool Special Education, the English as a Second Language Program, tutoring services, health-related services, guidance counselor services, psychological services, speech and language services, occupational therapy and physical therapy are governed and coordinated through the PPS office. Outside consultants and itinerant teachers are included as needed. District PPS staff members are also responsible for monitoring the progress of students in the programs outside the district.

Annual Title I Parent Meeting
Each school building holds a Title 1 Parent Meeting during September at the Back-to-School night. If you would like to be involved in the development of the Consolidated Application for ESSA funded programs, please contact the Director of Pupil Personnel at 271-6675.

Student Accident Insurance
All children in the Croton-Harmon School District are covered under a school-time accidental injury insurance plan. Your child is covered:

- While attending school during school hours, including summer academic classes;
- While traveling directly to and from school for regular school classes;
- While attending school-sponsored activities during the school term.

This policy is on an excess coverage basis, which means that the school district insurance will be valid for the portion of costs not covered by the parents’ insurance company provided that the incurred loss takes place within 30 days of the incident. Questions regarding this insurance plan can be answered by the business office or the building nurse.
Testing Programs

The comprehensive testing program in the Croton-Harmon Schools is designed to (1) provide information about individual students enabling staff and parents to understand a student's educational needs and progress, and (2) provide a picture of the strengths and weaknesses of the district as a whole and assist in evaluation of specific programs. To meet these objectives, the testing program itself is continuously reviewed and modified to meet current needs. The tests used include general ability tests, specific aptitude tests, achievement tests and interest inventories. Ability and aptitude are designed to tell us something about the characteristics the individual child brings to the educational experience; achievement tests are intended to provide a measure of what and/or how much a child has learned.

Test Schedule for 2019-2020 School Year

<table>
<thead>
<tr>
<th>Examination</th>
<th>Administration Dates</th>
<th>Make-up Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grades 3-8 English Language Arts</td>
<td>Tuesday, March 24 – Tuesday, March 31</td>
<td>Monday, March 30 – Friday, April 3</td>
</tr>
<tr>
<td>Grades 3-8 Mathematics</td>
<td>Monday, April 20 – Monday, April 27</td>
<td>Friday, April 24 – Thursday, April 30</td>
</tr>
<tr>
<td>Grade 4 Science Performance Test</td>
<td>Monday, May 18 – Friday, May 29</td>
<td>Make-ups must be given within the testing window</td>
</tr>
<tr>
<td>Grade 4 Science Written Test</td>
<td>Monday, June 1</td>
<td>Tuesday, June 2 – Wednesday, June 3</td>
</tr>
</tbody>
</table>

Districtwide Testing

A battery of assessments is designed to provide instructionally useful information about student performance in language arts and mathematics.

Achievement Tests of the College Entrance Examination Board, Grades 10-12

October 10 – PSAT/NMSQT (Grade 11), March 25 - PSAT-10 (Grade 10); October 5 and May 2 – SAT Reasoning and Subject Tests.

Available elsewhere: November 2, December 7, March 14 and June 6

Special Aptitude Tests

Kindergarten Screening and Scanning Programs

Screening is for gross and fine-motor, behavioral and language abilities and is administered to students entering kindergarten to determine various levels of readiness and developmental maturation for a kindergarten program.

Other Tests

A variety of individual tests, including intelligence tests, specific ability tests, achievement tests and interest inventories will be administered to selected students as needed, with written parental consent.

Individual testing is used to identify current levels of performance, individual needs and strengths, and to provide individualized guidance for parents, students and those responsible for meeting the student's educational needs.

Health Services

Immunizations

Students attending the public school system need a record of completed immunizations including Diphtheria/Tetanus/Pertussis, Polio, Measles, Mumps, Rubella, Hepatitis B, Varicella (Chickenpox), and Meningococcal. Students enrolling in grades 6 through 12 for the 2019-20 school year also need a Tetanus/Diphtheria/Pertussis booster (Tdap). Students entering grades 7, 8, 9 and 12 must be administered vaccines against Meningococcal disease.

The following documents are proof of compliance:

- Original certificate of immunization signed by a NYS licensed provider
- New York State Immunization Information System (NYSIIS)
- New York Citywide Immunization Registry (CIR) immunization record
- An out of state official immunization registry
- An official record from a foreign nation
- An electronic health record
- School health record transferred directly from one school to another
- Serologic proof of immunity can be accepted in place of vaccination only for the following diseases: measles, mumps, rubella, varicella, hepatitis B and all 3 serotypes of poliomyelitis found in the polio vaccine.

Physicals

Physical examinations are required for all new students and for those entering grades K, 1, 3, 5, 7, 9, and 11. The new NYSED required physical forms are available on each school building’s website. Baseline information can save lives and help detect problems early. We recommend annual physicals for all students and for parents to submit this information to the nurse at their child's school. It helps us take better care of your child. An annual physical is required for all student athletes to be eligible for school sports.

Screenings

Vision screening for distance and near vision acuity will be required for new students and those in grades kindergarten, 1st, 3rd, 5th, 7th and 11th. Hearing screening will be required for new students and those in grades kindergarten, 1st, 3rd, 5th, 7th and 11th. Scoliosis screening will be required in grades 5 and 7 for girls, and grade 9 for boys.

Medication

No medication, even over the counter medication, may be dispensed at school without an order from a NYS licensed healthcare provider. If there is a chance that your child may have the need for any medication, the school nurse MUST have a completed authorization for administration of medication in school and school activities form on file. This form expires at the end of each school year on June 30. Authorization for the next school year needs to be dated July 1st or later.

You must provide the medication in its original container, clearly labeled with your child’s name on it. No loose medication will be accepted. For prescription

Medication

No medication, even over the counter medication, may be dispensed at school without an order from a NYS licensed healthcare provider. If there is a chance that your child may have the need for any medication, the school nurse MUST have a completed authorization for administration of medication in school and school activities form on file. This form expires at the end of each school year on June 30. Authorization for the next school year needs to be dated July 1st or later.

You must provide the medication in its original container, clearly labeled with your child’s name on it. No loose medication will be accepted. For prescription
medication, the label must be the one provided by the pharmacy. Students may not self-carry any medication in school without written permission from the healthcare provider, parent and the approval of the school nurse.

<table>
<thead>
<tr>
<th>Access to Public or Student Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pursuant to the New York Freedom of Information Law (FOIL), documents and records maintained by a public agency are available for inspection by the public and copies may be obtained at a reasonable cost (25 cents per page or actual reproduction costs). However, certain types of records are exempt from the disclosure, such as:</td>
</tr>
<tr>
<td>• Those which would constitute an invasion of privacy, including personnel records.</td>
</tr>
<tr>
<td>• Those that are specifically exempted from disclosure by state or federal law.</td>
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<tr>
<td>• Those which could impair contract or collective bargaining negotiations.</td>
</tr>
<tr>
<td>• Those that are compiled for law enforcement purposes whose disclosure would interfere with criminal investigations or judicial proceedings.</td>
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<tr>
<td>• Those which could endanger the life or safety of any person.</td>
</tr>
<tr>
<td>• Examination questions or answers prior to administration.</td>
</tr>
<tr>
<td>• Inter/intra-agency materials that are not factual, data tabulations or final determinations.</td>
</tr>
<tr>
<td>Individuals seeking records pursuant to the FOIL should contact the District's Records Access Officer in the District Office. Any person denied access to a record has a right to appeal the denial in writing to the Superintendent of Schools. The appeal may be made within 30 days of denial of access.</td>
</tr>
<tr>
<td>The full procedure regarding access to District records can be found in Board Policy and is also posted in each building and copies are available from the District Office. The Records Access Officer and the Appeal Officer can be reached by calling 271-4713 ext. 4212.</td>
</tr>
<tr>
<td>With limited exceptions, students’ records are available only to the parents or the guardian, the student who is over 18, any person the parent or student chooses to have see them, appropriate school personnel and certain governmental agencies. Parents/Guardians/Students seeking student records should contact the Principal of their respective schools. Additional information regarding student records can be found in the Board's Student Records Policy and Regulation.</td>
</tr>
<tr>
<td>Approval for access or denial of access with stated reasons will be provided within five school days. Any person denied access to a record has a right to appeal the denial in writing to the superintendent of schools. The appeal may be made within 30 days of denial of access. The full procedure regarding access to District and student records is posted in each building and copies are available from the District Office. All records access officers and the appeal officer can be reached by calling 271-4713 ext. 4212.</td>
</tr>
</tbody>
</table>

### Title IX

Title IX of the Education Amendments of 1972 prohibits discrimination on the basis of sex in federally funded education programs and activities. Sexual harassment, which includes sexual violence, is a form of sex discrimination. Title IX states, “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.”

#### Who can students go to, to report harassment or a Title IX concern?

- CET- Principal, School Counselors, School Psychologist, Teachers (any adult), Dignity for All Students Act (DASA)/Title IX Coordinator - Ms. Kerri Bianchi
- PVC- Principal, School Counselors, School Psychologist, Teachers (any adult), Dignity for All Students Act (DASA)/Title IX Coordinator - Ms. Lauren Scollins
- CHHS- Principal, School Counselors, School Psychologist, Teachers (any adult), Dignity for All Students Act (DASA)/Title IX Coordinator - Mr. Mark Maxam
- District- Title IX Coordinator, Assistant Superintendent John Griffiths

Students can also report issues using Anonymous Alerts

#### How do I file a Title IX complaint?

Complaints can be made verbally and/or in writing. Written complaints may be made using the Bullying/Harassment Report Form, the Sexual Harassment Complaint Form or by sending a letter mailed to: Assistant Superintendent, 10 Gerstein Street, Croton-on-Hudson, NY 10520. You can also email John Griffiths, Title IX Coordinator, at john.griffiths@chufsd.org OR call him at 914-271-6510.

Questions regarding Title IX can be submitted to John Griffiths, Title IX Coordinator, or to the U.S. Department of Education Office of Civil Rights, New York, 32 Old Slip, 26th Floor, New York, NY, (646) 428-3800 (tel), (646) 428-3843 (fax), Email: OCR.NewYork@ed.gov.

### Board of Cooperative Educational Services (BOCES)

The Board of Cooperative Educational Services (BOCES) provides student and administrative services to member districts. The Croton-Harmon School District is one of the 18 district participants in the Putnam/Northern Westchester BOCES, which is located in Yorktown Heights.

The BOCES staff works very closely with each member district’s administrators to ensure that their programs and services match the specific district’s needs in the most cost-effective way possible.

Included in the range of BOCES services provided this year are:

- Extensive curriculum support for the State Education Department standards, assessments and graduation requirements.
- Emphasis on academic support in special education and career and technical education, with a focus on state standards and assessments.
General Information


Student Conduct

Each year, the Board of Education conducts a review of the Code of Conduct for the Croton-Harmon School District. This extensive review involved the Building Planning Councils of each of our schools made up of teachers, administrators, parents and students. In addition, the CHHS Student Faculty Congress has input into the Code of Conduct.

The complete Code of Conduct is Board of Education Policy 5300 and may be found on the District website. Please check the District website for the most up to date version of the Code of Conduct. In addition to the District policy, each school developed specific expectations and rules regarding student conduct that applies to the District policy to the specific developmental ages of children. These building-level expectations may be found on each school’s website.

The District Code of Conduct includes the following components:

1. Introduction – States that the District’s Code of Conduct is based on the District’s commitment to a Culture of Respect – one in which empathy, diversity, and respect for all is valued and practiced.

2. Definition of Terms – Bullying, cyberbullying, disruptive student, harassment, violent student, removal, school property and other relevant terms are defined.

3. Student Rights and Responsibilities – A list of rights that all students have such as “learning in an environment that is free from harassment of any kind.” In addition, a list of responsibilities that includes “contributing to maintaining a safe, supportive and orderly school environment that is conducive to learning and to show respect to other persons and properties” is provided.

4. Essential Partners – Lists the various partners in ensuring a safe learning environment, including parents, teachers, bus drivers, school counselors, building administrators, bullying prevention coordinators, central office administrators, the Board of Education and other staff, including pupil services staff, coaches, advisors, clerical staff, lunch aides, buildings and grounds personnel, and security personnel.

5. Student Dress Code – “Students are required to attend school in appropriate dress that meets health and safety standards and does not interfere with the educational process.” Each school is required to have its own dress code to ensure that dress building, developed in consultation with teachers, parents and (as appropriate) students. Each dress code must address the following restrictions:

- Students may not wear extremely brief, revealing or see-through garments, or garments that expose underwear.
- Students must wear footwear at all times.
- Hats may be worn unless restricted by an individual building’s dress code.
- Students may not wear clothing or items that display messages that are sexually explicit, denigrate others, encourage violence, glorify or promote drug, alcohol or tobacco use or illegal activities, or denote or represent gang affiliation.

6. Prohibited Student Conduct – Lists various forms of misconduct, including:

- Engaging in conduct that is disorderly, insubordinate, disruptive (such as acts of vandalism or graffiti), violent, or destructive. Students must not possess a weapon or intentionally damage or destroy the personal property of a student, teacher, administrator, district employee or other person lawfully on school property. Students must also not engage in any conduct that endangers the safety, morals, health or welfare of others, such as lying, stealing, defamation, discrimination, and harassment. Harassment includes sexual harassment, gender-based harassment, or harassment based on a person’s actual or perceived race, color, creed, national origin, ethnic group, religion, religious practice, sex, gender identity or expression, sexual orientation, weight or disability, or any other status protected by law. Also prohibited is sexual misconduct, which includes sexually inappropriate conduct, sexual exploitation, sexual assault, and any other conduct of a sexual nature that is nonconsensual, age-inappropriate, or has the effect of threatening, intimidating, or coercing a person, committed against a student, a school employee, or any other person lawfully on school property or attending a school function.
- Engaging in misconduct while on a school bus.
- Engaging in any form of academic misconduct, including plagiarism, cheating, copying, altering records, computer or electronic communications misuse, or assisting another student in any of these actions.
- Engaging in off-campus conduct that endangers the health and safety of students and staff within the school or substantially disrupts the education or adversely affects the educative process, or can reasonably be expected to have such a consequence. Off-campus conduct shall be covered by the Code of Conduct if there is a nexus or relationship between the conduct at issue and the district. Examples of such misconduct include, but are not limited to, harassment, bullying and cyberbullying, threatening or harassing students through electronic means, or using electronic means to convey threats, derogatory or violent comments or images, or posting pornographic pictures of students or school personnel (sexting).

7. Reporting Violations – Students are expected to promptly report violations of the Code of Conduct to a teacher, guidance counselor, the assistant principal or the building principal.

8. Disciplinary Interventions, Consequences, Procedures and Referrals – Penalties will consider a student’s age, nature of the offense, student’s prior disciplinary record and additional information. Consequences may include the following:

- Oral warning
- Written warning
- Notification of parent
- Detention
- Suspension from transportation
- Removal from class by a teacher
- In-school suspension
- Five days or less suspension from school
- Suspension from athletic participation and/or extracurricular activities
- Long-term (more than five days) suspension from school
- Permanent suspension from school
- An appropriate alternative to disciplinary or corrective action

9. Alternative Instruction – When a student of compulsory attendance age is removed from class, the District will take immediate steps to provide alternative means of instruction for the student.

10. Discipline of Student with Disabilities – Describes in detail the due process rights of special needs children and the limits on suspensions or removals as per Education Law.
11. Corporal Punishment – Defines corporal punishment as “any act of physical force upon a student for the purpose of punishing that student.” Corporal punishment of any student by any District employee is prohibited.

12. Student Searches and Interrogations – Students are not entitled to any sort of “Miranda”-type warning before being questioned by school officials, nor are school officials required to contact a student’s parents before question the student. This section of the Code of Conduct addresses the following:
   - Student lockers – Students have no reasonable expectation of privacy. Lockers and desks may be subject to search at any time without prior notice or consent.
   - Strip searches – Require advanced approval by the superintendent or the school attorney, unless the school official believes there is an emergency situation that could threaten the safety of the student or others.
   - Police involvement in searches – Police must have a search or arrest warrant or probable cause to believe a crime has been committed on school property or at a school function in order to question or search a student.
   - Child Protective Services – The district will cooperate with local child protective services workers who wish to conduct interviews of students on school property relating to allegations of suspected child abuse and/or neglect, or custody investigations.

13. Visitors to Schools – All visitors to a school must report first to the designated reception area upon arrival at the school. Teachers are expected not to take class time to discuss individual matters with visitors.

14. Public Conduct on School Property – Describes the prohibited conduct for persons on school property, including the disruption of the orderly conduct of classes, school programs or other school activities.

15. Enforcement – The building administrator shall be responsible for enforcing the conduct required by this code.

If a Student Is Denied a Right
If a student or his/her parent believes that the student is being improperly denied participation in any educational function in the Croton-Harmon School District, or that the student is being subjected to an illegal rule or standard, the matter should be discussed promptly with the teacher, sponsor, coach or school official in charge.

If a parent or pupil feels that after such discussion, the student has been deprived of or refused some basic right or has been or is being subjected to some injustice, a direct appeal should be made to the principal or unit head for review of the problem.

Parents are always welcome to discuss such questions with the director or supervisor of the activity for the Croton-Harmon School District. After a complete review and discussion with the personnel in the foregoing channels, if the parent and child still feel that there is a denial of a basic right, they should outline in writing the alleged denial to the superintendent of schools and request a hearing on the matter.

Parent Emergency Preparedness
Dear Parents/Guardians:

Should an emergency or disaster situation ever arise in our area while school is in session, we want you to be aware that the schools have made preparations to respond effectively to such situations.

Should we have a major incident during school hours, your student(s) will be cared for at school. Our School District has a detailed emergency operations plan that has been formulated to respond to major incidents.

In the event of an incident we ask for your cooperation in the following ways:

Do not telephone the school. Telephone lines may be needed for emergency communication.

Do not drive to the school. An influx of traffic can prevent first responders from providing timely assistance.

In the event of a serious emergency, students will be kept at their schools until they are picked up by a responsible adult, who has been identified as an Emergency Contact in your student information system, eSchool Data. Please be sure that you consider the following criteria when you authorize another person to pick up your child at school:

* He/she is 18 years of age or older.
* He/she is usually home during the day.
* He/she could walk to school, if necessary.
* He/she is known to your child.
* He/she is both aware of and able to assume this responsibility.

For emergency announcements, we will use our K12 Alerts system. Please be sure to notify the district immediately if there is any change to your contact information.

Impress upon your children the need for them to follow the directions of any school personnel in times of an emergency.

Students will be released only to parents and persons identified as emergency contacts on the school district information system. When conditions permit, students will be released at designated reunification locations on school campuses. Be patient and understanding with the parent-student reunification process. Please instruct your student to remain at school until you or your Emergency Contact arrives.

In case of natural disaster, weather-related hazards, or other dangerous situations, the school district will work with all local agencies to safeguard the wellbeing of all of its students, whether at school or in transit.

We welcome you to learn more about how our school district responds to emergency situations. Please visit “School Closings/Emergency Information” under the Students/Parents tab of our website, www.chufsd.org.

Sincerely,

Dr. Deborah O’Connell
Dr. Deborah O’Connell, Superintendent of Schools

Follow the Croton-Harmon School District on Facebook and Twitter.

Croton-Harmon Schools and @CHUFSD

Stay up-to-date with the latest district and school news, emergency information and alerts and opportunities to engage with the district.
<table>
<thead>
<tr>
<th>Name</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrie E. Tompkins Elementary School</td>
<td>3503</td>
</tr>
<tr>
<td>Tara Arturi</td>
<td>3532</td>
</tr>
<tr>
<td>Denise Baker Gasparrri</td>
<td>3527</td>
</tr>
<tr>
<td>Kelly Banas</td>
<td>3508</td>
</tr>
<tr>
<td>Annemarie Barone</td>
<td>3537</td>
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<tr>
<td>Joanna Besana</td>
<td>3513</td>
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<tr>
<td>Craig Campanaro</td>
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<tr>
<td>Rebekah Capone</td>
<td>3531</td>
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<tr>
<td>Tara Carucci</td>
<td>3564</td>
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<tr>
<td>Phyllis Carr</td>
<td>3519</td>
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<tr>
<td>Lauren Carroll</td>
<td>3574</td>
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<tr>
<td>Joann Choussa</td>
<td>3550</td>
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<tr>
<td>Janet Cook</td>
<td>3533</td>
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<tr>
<td>Janet Cueto</td>
<td>3557</td>
</tr>
<tr>
<td>Eileen Deacy</td>
<td>3223</td>
</tr>
<tr>
<td>Nicole Dinis</td>
<td>3204</td>
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<tr>
<td>Eileen Fallon</td>
<td>3560</td>
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<tr>
<td>Lauren Fitzgerald</td>
<td>3224</td>
</tr>
<tr>
<td>Lisa Flynn</td>
<td>3502</td>
</tr>
<tr>
<td>Lisa Frey</td>
<td>3514</td>
</tr>
<tr>
<td>Debra Gagliano</td>
<td>3523</td>
</tr>
<tr>
<td>Gina Glynn</td>
<td>3541</td>
</tr>
<tr>
<td>Lauren Gonzales (also at PVC)</td>
<td>3575</td>
</tr>
<tr>
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<tr>
<td>Patricia Lynch</td>
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<tr>
<td>Cori Martineau (also at PVC and CHHS)</td>
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<tr>
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<tr>
<td>Reni McManus</td>
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<tr>
<td>Jo-Ann More</td>
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<td><a href="http://www.chufsd.org">www.chufsd.org</a></td>
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