

**LETTER TO STUDENTS AND TO PARENTS/GUARDIANS REGARDING DISSEMINATION OF
DIRECTORY INFORMATION TO MILITARY RECRUITERS**

August __, 20__

Dear Student/Parent/Guardian:

The No Child Left Behind Act (“NCLB”) of 2001 explicitly requires public school districts to make student directory information available to branches of the military, upon request, under penalty of the loss of all federal funding. Such information includes the names, addresses and telephone numbers of students. This information will be utilized for recruitment purposes, including contacting students at their homes.

This information can be released only with the approval of the student or the student’s parent or guardian if the student is under the age of 18. Please complete the form below to indicate whether you authorize or do not authorize the release of directory information to military recruiters. Return the completed form to the Croton-Harmon High School main office or to the Guidance Office.

Sincerely,

Principal

Please check one:

I grant permission to the Croton-Harmon School District to release directory information to military recruiters.

I do not grant permission to the Croton-Harmon School District to release directory information to military recruiters.

Signature of student or parent/guardian

Print Name of Student

Date

RETURN TO CHHS MAIN OFFICE OR GUIDANCE OFFICE

BOE Adoption Date: July 11, 2005

Revised: March 14, 2013