

CROTON-HARMON SCHOOLS

Translation Request Form (Spanish and Chinese only)

Date of Request: _____ School: _____ Grade: _____

Staff requesting document translation: _____

***List documents to be translated:**

Translator needed:

Type of Meeting	Date	Time	Location

Approved

Administrator, Signature and Date

Approved

Karen Gatto, Signature and Date

****Directions: Scan Administrator's approved form and email to Michele.Forzaglia@chufsd.org along with word documents to be translated.***