

LEVEL	DISTRICT IS NOTIFIED OF:	IMMEDIATE ACTION	NOTIFY	CONTACT TRACING	CLEANING AND DISINFECTING	ACTION ITEMS	RETURN
1	COVID+ STUDENT/STAFF <i>(Lab Confirmed Positive Test)</i>	Confirm Name Confirm Location	COVID Coordinator	DOH directed with district support	Follow CDC guidance	Probable switch to 100% remote learning and site closure for 24-72 hours	NYS DOH guidelines
2	QUARANTINED <i>(Contact of a known COVID+)</i>	Confirm Name Confirm Location	COVID Coordinator	District log <i>(unless person under quarantine tests positive)</i>	Follow CDC guidance	NO ACTION REQUIRED	Upon completion of issued quarantine orders <i>(unless person under quarantine tests positive)</i>
2	COVID TEST PENDING	Confirm Name Confirm Location	COVID Coordinator	DOH directed with district support	Follow CDC guidance	NO ACTION REQUIRED	If COVID+ follow Level 1
3	A CONTACT OF A CONTACT <i>(Of a known COVID+)</i>	NO ACTION REQUIRED	COVID Coordinator	NO ACTION REQUIRED	Follow CDC guidance	NO ACTION REQUIRED	NO ACTION REQUIRED

CHIPS

	STUDENT/STAFF PRESENTS WITH COVID SYMPTOMS ON CAMPUS	<ul style="list-style-type: none"> • Contact nurse • Hold in place • Isolate • Prohibit access • Student & staff check-in 	<ul style="list-style-type: none"> • Building Nurse • COVID Coordinator • Custodian • Safety Team 	COVID Coordinator to update log	Seal room for 24 hours if possible, and clean and disinfect	NO ACTION REQUIRED	Follow health office protocol
--	---	--	---	---------------------------------	---	--------------------	-------------------------------