

**CET ELEMENTARY
SCHOOL**

**STUDENT
HANDBOOK**





This document was revised July 2012 to align with the Dignity for All Students Act.

*Please see the District Website for Board of Education Policies

Remember the “Golden Rule”:
**“Do unto others as you
would have them do unto
you.”**



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Kelly Maloney, Principal

Kerri Bianchi, Assistant Principal

TIGER CUB CONTRACT

I have read the student handbook and my parents and I understand what is expected of me in our learning community.

Date:

Class:

Student Name: _____

Student Signature: _____

Parent Signature: _____

Please return contract to your teacher in September.



TIGER CUB BILL OF RIGHTS AND RESPONSIBILITIES

I have the **RIGHT** to be treated with respect and understanding in this school.

I have the **RESPONSIBILITY** to show respect to all students, teachers and other staff.

I have the **RIGHT** to attend a school that cares about me and how I grow and learn.

I have the **RESPONSIBILITY** to take care of my school, its property and materials, to ensure my growth and learning.

I have a **RIGHT** to a safe learning environment that encourages communication and a peaceful means of solving problems.

I have the **RESPONSIBILITY** to communicate with classmates, students, teachers and other staff if there is a problem.

I have the **RIGHT** to join any student activity offered to my grade level at this school.

I have the **RESPONSIBILITY** to put forth an effort when participating in any activity.

I have the **RIGHT** to make a mistake.

I have the **RESPONSIBILITY** to learn from that mistake and move forward.

Responsibility-Your Obligation

Right-What one is entitled to



Code of Conduct

All members of the CET School Community will respect and be kind to everyone. This means:

1. **“CET will R.E.A.C.H for Knowledge”** Your behaviors and actions should represent our school-wide focus on **Respect, Effort, Acceptance, Cooperation and Honesty.**
2. We are polite to our classmates, teachers, administrators, and other visiting adults and children in our school.
3. We follow the rules whether an adult is present or not.
4. We walk quietly in the hallways.
5. **We don't tease one another or call each other names because of how people look, what they believe in or how they act.**
6. We include others and do not leave anyone out.
7. We use appropriate language at all times.
8. We help one another.
9. We solve our problems with one another by **talking, not fighting, touching one another or arguing**
10. We ask a teacher or other adult staff member for help if we have a problem we cannot solve on our own.
11. We are proud of our school and ourselves and we do not do anything to harm either.
12. We do not bring real or toy weapons, dangerous objects or electronic items (games, ipods, cell phones) to school.

C. E. T. Students will

Respect

Effort

Acceptance

Cooperation

Honesty

For knowledge!



Four Rules to Keep CET Bully Free

We will not bully others.

We will try to help students who are bullied.

We will try to include students who are left out.

If we know that someone is being bullied, we will tell an adult at school and at home.

Bus Expectations

In order that your bus rides to and from school stay safe, the following rules must be followed:

1. Always be respectful to the driver and the other students.
2. Sit according to your grade level. The youngest students sit in the front and the oldest in the rear. If you want to sit with a younger sibling, sit in their area.
3. Remain seated with your belongings in your backpack. No switching seats.
4. Talk quietly so as to not distract the driver.
5. Keep hands, feet and objects to yourself and inside the bus.
6. Use a seat belt if it is available.
7. When getting off the bus, whoever sits in front of you gets off first.

Behavior problems will be reported to the Director of Transportation and Principal /Assistant Principal.

All school rules and consequences apply while students are riding the bus.



Consequences

INFRACTION	CONSEQUENCE (May include but not limited to)			
	1	2	3	4
Inappropriate Behavior: Physical contact, disruptive behavior, rude behavior to anyone, unsafe and/or dangerous behavior, failure to follow an adult's instructions, putdowns, use of inappropriate language	Verbal Warning	Loss of privileges: recess, free time, Contact with parents	Loss of privileges: special event/activities, conference with parents	Team meeting including Administration, parents, teacher, counselor
Stealing/ Vandalism	Conference may include: Administration Counselor Teacher Parents *Parents notified	Suspension in/ out of school		
Fighting	Conference with Administration, loss of privilege, contact with parents	Conference with parents may include Administration and Counselor	Suspension in/ out of school depending on severity	
Bullying	Conference may include: Administration Counselor Teacher Parents *Parents notified, loss of privilege	Suspension in/ out of school		

All of the above infractions and consequences apply to the following areas of the school environment: Classrooms, Bathrooms, Cafeteria/Multi-Purpose Room, Hallways, Playground, Bus, Safety Drills and Field Trips

Lunchtime Expectations



1. Listen to directions the first time they are given. Encourage others to listen to what is being announced.
2. Stay seated during lunch time. No switching seats or visiting at other tables.
3. Clean up your eating area when you are finished. Your eating area includes the floor.
4. Talk in a quiet voice to those children at your lunch table.
5. Ask for permission to visit the nurse. Take a bathroom pass, if needed.
6. Do not trade your food.
7. Keep your hands, feet, and other body parts to yourself.
8. Wait for your teacher to pick you up from lunch.
9. No electronic games or trading cards should be played during lunchtime. Electronic games are not allowed in school.

Recess Expectations

1. You can't say "You can't play."
2. Show good sportsmanship. No teasing, put-downs, harassment, or inappropriate language.
3. Use playground equipment correctly. Return the equipment (balls, Frisbees, skip-its, jump ropes, etc...) to the appropriate area. If you break or lose a piece of equipment, let a lunch monitor know.
4. Always stay where a monitor can see you.
5. Ask permission to use the bathroom or visit the nurse.
6. Respond quickly to the whistle.
7. Walk down the hill.
8. Line up safely and quietly at the end of recess.

All school rules and consequences apply while students are at recess.

