

**NOTICE TO BIDDERS  
CROTON-HARMON SCHOOL DISTRICT**

**BID # 1**

**Fertilizer, Corn Gluten, Grass Seed and  
Field Maintenance Supplies**

The Croton-Harmon School District is seeking bids for fertilizer, corn gluten and grass seed for the 2020-2021 School year.

Notarized Bids for the above project will be received by:

Denise-Harrington Cohen, Assistant Superintendent for Business  
Croton-Harmon School District  
District Office  
10 Gerstein Street  
Croton-On-Hudson, NY 10520

On or before **11:00 a.m. on April 8th, 2021**, and at that time publicly opened and read aloud. Bids received after that time will not be accepted. All interested parties are invited to attend.

Specifications are available by contacting Paul Gibbons, Director of Facilities, Maintenance and Operations at (914) 271-6109.

Each bid shall be enclosed in a sealed envelope bearing the name of the Project, Name of the Bidder, and the date and hour of the Bid opening.

The School District reserves the right to waive irregularities in bids and in bidding and to reject any or all proposals.

**Provide Lesco or approved products as indicated below:**

**Fertilizer shall contain no phosphates. All products should have no herbicides or pesticides added.**

**BID FORM**

	<b>Unit</b>	<b>Minimum # units/order</b>	<b>\$/Unit</b>
<b>Fertilizer</b>			
25-0-6 50% Polyplus Mop 5fe	50 lb bag		
18-0-3 40% Polyplus 2fe	50 lb bag		
26-0-5 Mini 50% CRN	50 lb bag		
5-0-20 10fe	50 lb bag		
12-24-8 Starter	50 lb bag		
0-0-50 Elite	50 lb bag		
Mirimichi Release 9-0-1 C	2.5 gal		
Mirimichi Nutri-Release 2-0-2	2.5 gal		
Mirimichi Release Zero	2.5 gal		
Green Flo 12-0-0 Iron Plus	2.5 gal		
Green Flo 30-0-0 50% crn	2.5 gal		
4-4-5 iron + chelated	2.5 gal		
Green flo Phyte 0-0-18	2.5 gal		
Green flo 18-0-6 50%crn .1fe	2.5 gal		
14-20-4 Biosolids	50 lb Bag		
Roots 6-0-2 fe + 46% kelp	2.5 gal		
Green Flo 0-0-25	2.5 gal		
<b>Grass seed</b>			
50-50 Blue-Rye Mix	50 lb bag		
Rye Blend	50 lb bag		
Seed Starter 3 Mulch With Tackifier	50 lb bags		
70-20-10 Fescues, Rye, Shamrock KBG	50 lb bags		
<b>Other products</b>			
Lesco Moisture Manager Granular	40 lb bag		
9-0-0 Corn Gluten Granulated	50 lb bag		
Soil Testing pH, Buffer pH, Available P, Exchangeable K, Ca, Mg w/CEC and % Base Saturation per test			
AMP XC Granular Lime	50 lb bag		
TurFace MVP	50 lb bag		
TurFace Gamesaver	50 lb bag		
CarbonizPN Turf enhancer	1 ton sack		
CarbonizPN Turf enhancer	40 lb bag		
Milky Spore	20 lb bag		
Triple Start Mulch	50 lb bag		
Price Per Delivery (round trip)			

**BID FORM (CONTINUED)**

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Bid: \_\_\_\_\_

Signature of Company Officer: \_\_\_\_\_

Printed Name of Company Officer: \_\_\_\_\_

Title of Bidder: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_

**NON-COLLUSIVE/BID PROPOSAL CERTIFICATIONS**

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Date of Bid: \_\_\_\_\_

**Shipment address**

8 Gerstein St.  
Croton-on-Hudson, NY 10520

Deliveries must be made before 2:00 PM when school is in session. All delivery receipts must be signed by a custodian and a copy left at school building delivery location.

**Separate Work**

The Board reserves the right to bid special work projects separate and apart from this bid as determined by the authorized district representative.

**Award**

The award of the contract will be made to the lowest responsible bidder as will, in the opinion of the Board of Education, best promote the public interest, taking into consideration the reliability of the bidder and the quality of service to be furnished in conformity with the specifications.

**Non-Collusive / Bid Proposal Certifications**

Be sure to sign the attached "NON-COLLUSIVE / BID PROPOSAL CERTIFICATIONS".

**Termination**

The district reserves the right to terminate the agreement at any time for any reason with a 30 day written notice to Contractor.

**Renewal**

This contract can be renewed annually for up to two additional years at an annual cost increase equal to, or less than, the previous 12 months Consumer Price Index, by mutual written agreement of the owner and Contractor. (CPI - May through April of previous year school fiscal year)

**I. GENERAL BID CERTIFICATION**

The bidder certifies that he/she will furnish, in strict accordance with the contract, and at the prices herein quoted, the materials, equipment, and/or services as proposed on this bid.

**II. NON-COLLUSIVE BIDDING CERTIFICATION**

The following statement is made pursuant to Section 103-d of the General Municipal Law.

By submission of this bid proposal, the bidder certifies that he/she is complying with Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivisions of the state: Every bid or proposal hereafter made to a political subdivision of the state of any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation, or local law for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury:

Non-Collusive Bidding Certification:

- a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief:
  - 1) The prices in this bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
  - 2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
  - 3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition.

- b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with, provided however, that if in any case the Bidder cannot make the forgoing certification, the Bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reason therefor. Where (a) (1) (2) and (3) have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his/her designee, determines that such disclosure was not made for the purpose of restricting competition.

The fact that a Bidder has (a) published price lists, rates or tariffs covering items being procured, (b) informed prospective customers of proposed or pending publications of revised price lists for such items or (c) sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of subparagraph one (a).

Any bid hereafter made to any political subdivision of the state or any public department, agency or official thereof by a corporate bidder for work or services performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation or local law, and where such bid contains the certification referred to in subdivision II of this section, shall be deemed to have authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificate as to non-collusion as the act and deed of the corporation.

**IRANIAN ENERGY SECTOR DIVESTMENT CERTIFICATION**

Pursuant to State Finance Law § 165-a, the Commissioner of General Services is required to develop a list of persons it determines engage in investment activities in Iran, which is defined as provision of goods, services or credit of \$20,000,000 or more, relating to the energy sector.

General Municipal Law § 103-g (4) states as follows:

Every bid or proposal hereafter made to a political subdivision of the state or any public department, agency or official thereof where competitive bidding is required by statute, rule, regulation or local law, for work or services performed or to be performed or good sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under penalties of perjury:

- a. "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the state finance law.

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The below signed bidder affirms the following as true under penalties of perjury:

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury that to the best of its knowledge and belief that each bidder is not on the list created pursuant to paragraph (b) of subdivision 3 of Section 165-a of the state finance law.

Corporate or Company Name

By:

Sworn to before me this

Signature \_\_\_\_\_

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Title \_\_\_\_\_

\_\_\_\_\_

Notary Public

**CROTON-HARMON SCHOOL DISTRICT**

**HOLD HARMLESS AGREEMENT**

The undersigned hereby agrees to defend, indemnify, and hold harmless the Croton-Harmon School District, its employees, officers, directors, agents and Board of Education from and against any and all liabilities, losses, suits, proceedings, actions, damages, claims, costs and expenses, including counsel fees, fines, judgments, and settlement amounts arising from any act, error, omission, misstatement, misleading statement, neglect or beach of duties by Contractor, or any of its officers, directors, agents or employees taken, made or that may be alleged to have occurred in the course of the performance of this agreement, whether such claims shall be made by an employee of the Contractor, the School District or by a third party. The Contractor covenants and agrees that he will pay all costs and expenses arising therefrom and in connection therewith, and if any judgment shall be rendered against the Owner, in any such litigation, the Contractor shall at this own expense satisfy and discharge the same. Said indemnification and defense shall apply to any claim, liability, suit, proceeding and action in which the Croton-Harmon School District, its employees, officers, agents and Board of Education may be named as a party, notwithstanding that the Contractor may deem said claim, liability, suit, proceeding or action frivolous or without merit.

By: \_\_\_\_\_

(Signature of Authorized Representative of Corporation)

Print Name & Title: \_\_\_\_\_  
\_\_\_\_\_

Company Name: \_\_\_\_\_

Date: \_\_\_\_\_



**ACKNOWLEDGEMENT OF ADDENDA**

The undersigned hereby acknowledges receipt of the following Addenda and other authorized modifications to the contract documents, but agrees to be bound by all such modifications whether listed herein or not.

Addendum No.1 dated \_\_\_\_\_ through  
Addendum No. \_\_\_\_\_ dated \_\_\_\_\_

**The bidder affirms the above statements as true under the penalties of perjury.**

Name (please print)

\_\_\_\_\_

Signature:

\_\_\_\_\_

Title:

\_\_\_\_\_

## **BID REQUIREMENTS**

Sealed bids must include the following completed documents:

- 1) Bid Form
- 2) Non-Collusive/Bid Proposal Certification
- 3) Iranian Energy Sector Divestment Certification
- 4) Hold Harmless Agreement
- 5) Acknowledgement of Addenda

The Board of Education reserves the right to reject any and all bids which it deems not in the best interest of the School District and the right to exclude any portion of the bid when awarding the contract. A bidder may be disqualified from receiving awards if such bidder or anyone in his or her employ has previously failed to perform satisfactorily on connection with public bidding or contracts.